

**Randolph County Commission**  
**12 East Broad Street Southeast**  
**P.O. Box 228**  
**Wedowee, Alabama 36278**  
**P: 256-357-4980 F: 256-357-2365**



District #1  
Christopher Brown  
6779 County Road 56  
Woodland, AL 36280  
256-610-3732

District #2  
Larry Roberts  
2748 County Road 134  
Newell, AL 36280  
256-201-9253

District #3  
Pamela Johnson  
3537 County Road 651  
Roanoke, AL 36274  
334-863-0883

District #4  
Derek Farr  
2000 Omaha Road  
Roanoke, AL 36274  
334-863-7233

District #5  
Lorenzo Foster  
906 Chestnut Street  
Roanoke, AL 36274  
334-863-4400

**REQUEST FOR BID**

**ATTENTION ALL BIDDERS**

**Sealed Bid #2023-120-001**  
**One (1) 18 Foot Pontoon Boat**

Randolph County Commission is soliciting sealed bids for the item(s) listed above. **Bids will be received by the Randolph County Commission at the Randolph County Courthouse Annex #2, 12 East Broad Street Southeast, PO Box 228, Wedowee, AL 36278, ATTN: Travis Heard, until**

**Friday, December 9, 2022 at 3:00 p.m. (central time)**

Bids will be opened in the County Commission Chambers at the location listed above at the above stated time and date. Time is of the essence in submitting bids and only sealed bids received in the Commission office by the time listed above shall be opened and considered. Bidders and any other interested individuals are invited to attend the bid opening.

Prospective bidders are instructed to read the **General Terms and Conditions, Special Terms and Conditions**, and **Bid Specifications** very carefully. **Bid addendums** will be provided to all bidders, if necessary. Bids must be made in compliance with the guidelines in the sections referred to herein and **each page initialed by the bidder representative** to denote understanding of such compliance.

If you have any questions concerning terms or conditions, specifications, or any other aspects of the Request for Bid, please contact the following:

Travis Heard, Chief Financial Officer  
Randolph County Commission  
256-357-4980 ext. 103  
heardt@randolphcountyalabama.gov

Bidder Initials: \_\_\_\_\_

# Randolph County Commission General Terms and Conditions

(PLEASE READ AND INITIAL EACH PAGE)

**Preparation and Submission** - All bids must be typed or hand written in ink on the attached Bid Proposal Form. **Please place the Bid Proposal Form in front of and separated from all other documents included in the bid packet.** Bids submitted in pencil and bids not submitted on the Bid Proposal Form will **not** be considered. All corrections and erasures shall be initialed and dated by the bidder representative. Bids that are submitted without being signed will automatically be rejected. All bids shall include a current catalog or model specification document for the equipment model number being offered for consideration. Bids submitted without such documentation will not be considered. Only information contained on the attached bid form and in the model specification document will be considered in evaluating bids.

Bid envelopes must be sealed and must indicate clearly the appropriate bid number, bid item and bid opening date, as indicated on the cover sheet of the bid packet. Envelopes containing a "no bid" shall also include the words, "NO BID" on the outside of the envelope. Facsimiles and emails will not be accepted. Bids submitted by "Express/Overnight" services must be in a separate inner envelope or package sealed and identified as stated above, and must be delivered prior to the bid opening time. The Commission will not be responsible in the event the U.S. Postal Service or any other courier system fails to deliver the proposal to the Commission office by the deadline stated in the bid request.

**Bonds** - The Commission reserves the right to require a performance bond from a successful bidder as permitted under Alabama law. Failure to submit bond when required will result in rejection of the bid. Bidders must extend unit price times estimated quantities provided in specifications to determine appropriate bid bond/check amount.

**E-Verify** - By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the state of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom. **All bidders must include a copy of their current E-Verify confirmation in their bid documents.**

Bidder's Initials \_\_\_\_\_

**Randolph County Commission  
General Terms and Conditions (continued)**

(PLEASE READ AND INITIAL EACH PAGE)

**Other Compliance/Legal Assurances** - The Commission provides equal opportunities for all businesses and does not discriminate against any vendor regardless of race, sex, creed, age, disability, national origin or religion in consideration for an award. Bidders must abide by the provision of the Americans with Disabilities Act of 1990 and assure that in connection with the performance of work under this agreement that they are an equal opportunity employer and do not discriminate on the basis of race, sex, creed, age, disability, national origin or religion.

All contractors and employees are subject to Randolph County's drug-free workplace policy in substantial compliance with the Alabama Drug-Free Workplace Act of 1995, **Code of Alabama 1975**, SS 25-5-334 et seq.

All bidders must comply with applicable sections of the Alabama Competitive Bid Law, **Code of Alabama 1975**.

The Commission assumes no legal liability to purchase items or services under any contract.

The successful bidder agrees, by entering into this contract, to defend, indemnify and hold harmless Randolph County, Randolph County Commission, its officers and employees from any and all causes of actions or claims of damages arising out of or related to bidder's performance of this contract.

**Bid Prices** – All bid amounts shall be submitted on the attached Bid Proposal Form. Prices quoted shall be delivered prices, exclusive of all federal or state excise, sales, and manufacturer's taxes. The Commission will assume no transportation or handling charges other than specified in this bid. If there are discrepancies between unit prices quoted and extensions, the unit price will prevail. Prices quoted shall remain firm for a minimum of 30 days from the date of opening of the bid, unless so stated differently in the bid.

Bidder's Initials\_\_\_\_\_

## **Randolph County Commission General Terms and Conditions (continued)**

(PLEASE READ AND INITIAL EACH PAGE)

**Bid Exceptions/Deviations/Substitutions** – The attached specifications are being provided to potential bidders as guidelines, which describe the type and quality of equipment, supply, and/or service that the Commission is seeking to purchase. The name of a certain brand, make, manufacturer, or definite specification is to denote the quality, standard, general style, type or character of the item desired but does not restrict the bidder to the specified brand, make, manufacturer or specification names. The bidder must indicate compliance or list detailed exceptions to each specification item for consideration. The bidder must provide satisfactory proof that the alternative product is, in fact, equal to the product described in the specifications. Any substitution of an item during the term of this bid (if applicable) must be of equal or better quality than the item bid. Failure to comply with any part of this provision could be cause for rejection of the bid.

**Bid Award/Rejection** – All bids will be awarded to the lowest responsive and responsible bidder. This determination may involve all or some of the following factors: price, conformity to specifications, financial ability to meet the contract, previous performance, facilities and equipment, availability of repair parts, experience, delivery promise, terms of payments, compatibility as required, other costs, and other objective and accountable factors which are reasonable. When responsive and responsible bids are equal, a local vendor shall be favored. Unless Special Terms and Conditions of the bid specify otherwise, the Commission reserves the right to make an award in whole or part to one or more bidders whenever deemed necessary and in the best interest of the Commission. The Commission reserves the right to accept or reject any or all items covered in the request, or any portion(s) thereof, waive formalities, re-advertise and/or take such other steps deemed necessary and in the best interest of the Commission. Bidders may be disqualified and bid proposals may be rejected for any of (but not limited to) the following causes:

- a. Failure to use the bid forms furnished by the Commission
- b. Lack of signature by an authorized representative on the Bid Proposal Form.
- c. Failure to properly initial each page of the bid document.
- d. Failure to properly complete the bid form.
- e. Evidence of collusion among bidders.
- f. Unauthorized alteration of the bid form.
- g. Failure to provide company e-Verify confirmation.
- h. Failure to furnish performance bond, if required.
- i. Inclusion of an “escalator clause” unless so stipulated in the Special Terms and Conditions.

Bidder's Initials \_\_\_\_\_

## Randolph County Commission Special Terms and Conditions

(PLEASE READ AND INITIAL EACH PAGE)

**Term** – The bid shall be valid for a period 90 days following the purchase order issuance date.

**Delivery** – Delivery shall be guaranteed within **90 days** of purchase order issuance date. Delivery shall be to the appropriate department ordering the goods through issuance of a purchase order. Bidder's projected delivery date shall be specified on the Bid Proposal Form.

**Warranty** – The bidder shall assume full responsibility for warranty of all components of the equipment. A statement shall be attached with the proposal setting out the conditions of the warranty. The manufacturer's standard warranty shall be furnished.



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Derek Farr, Commission Chair

Bidder's Initials \_\_\_\_\_

**Randolph County Commission  
BID SPECIFICATIONS**

**Sealed Bid #2023-120-001  
One (1) 18 Foot Pontoon Boat**

- 18 Foot Pontoon Boat
- Yamaha T60 4 Stroke Engine
- 18 Foot Drive-On Trailer
- Full Canvas Mooring Cover
- Bimini Top
- HD Frame
- Reboarding Safety Ladder
- Work Table with Support Pole
- Aluminum High Thrust Propeller
- GPS and Depth Finder
- Vinyl Non-Skid Flooring
- 26 Inch Adjustable Helm Seat
- Non-Feedback Steering System
- Full Performance Sheild Under Deck
- Close Cell Foam Flotation in Toons

**NOTE:** Please see the **Bid Exceptions/Deviations/Substitutions** section on page 3 for more information on brand, make, manufacturer, or definite specifications

Bidder's Initials\_\_\_\_\_

**Randolph County Commission  
BID PROPOSAL FORM**

**Sealed Bid #2023-120-001  
One (1) 18 Foot Pontoon Boat**

\_\_\_\_\_ (1) **Price Each**  
( \_\_\_\_\_ ) \$ \_\_\_\_\_

Projected Delivery Date: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

Exceptions/Deviations/Substitutions: (attach additional sheets if necessary)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Your Company: \_\_\_\_\_

Street Address: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Contact Person & Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

(Please be advised that future bids may be sent via e-mail. Please inform us of your e-mail address. If you wish to receive the bid by U. S. mail, please let us know.)

\_\_\_\_\_  
Bidder Representative Signature Date

Bidder's Initials \_\_\_\_\_